



25/5/2016

Dear Parents and Carers

Bidwill Public School will transition to the new NSW Public Schools' finance system and a new bank account on **5 September 2016**.

To ensure a smooth transition, there will be changes to the way we accept payments from parents and carers.

1. **EFTPOS payments:** We will not be able to accept EFTPOS payments between **29 August** and **5 September 2016**. Please ensure that you have made any outstanding EFTPOS payments before **29 August, 2016**. From **6 September 2016**, EFTPOS payments will be accepted as before.
2. **Cash and cheque payments:** Between **31 August 2016** and **5 September 2016**, we will also not be able to accept payments by cash or cheque as we prepare to close our current bank account and transition to the new one. Please ensure that you have made any outstanding cash or cheque payments before **31 August 2016**. From **6 September 2016**, cash and cheque payments will be accepted as before.
3. **Online payments:** As of **29 August 2016**, payments to our current online payment facility will cease. From **5 September 2016**, we will begin to accept online payments using the Department of Education's Parent Online Payment (POP) system. A button to access this new online payment system titled '\$ Make a Payment' will be visible on the utility bar on the front page of our school's website at <http://www.bidwill-p.schools.nsw.edu.au/home>. By selecting this link, parents and carers will be taken to a secure Westpac QuickWeb payment page from which they can make online payments.

Please note: As a Westpac-hosted solution cardholder and account details will be held securely helping to protect the school and its customers from fraudulent transactions as well as assisting in meeting the Payment Card Industry Data Security Standard (PCIDSS) compliance requirements.

https://detwww.det.nsw.edu.au/finance/schools/banking/Parent_Instructions.pdf

Thank you for your patience and understanding as we transition to our new finance system. If you have any questions, please contact **9628 2444**.

Toni Thomas
Principal